

AGENDA

Meeting: **STANDARDS COMMITTEE**
Place: **Committee Room III, County Hall, Trowbridge**
Date: **Wednesday 3 February 2010**
Time: **2.00 pm**

Please direct any enquiries on this Agenda to Pam Denton, of Democratic and Members' Services, County Hall, Trowbridge, direct line 01225 718371 or email pam.denton@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

All public reports referred to on this agenda are available on the Council's website at www.wiltshire.gov.uk

Membership:

Wiltshire Council Members

Cllr Nigel Carter, Cllr Ernie Clark, Cllr Peter Fuller, Cllr Malcolm Hewson, Cllr Julian Johnson and Cllr Ian McLennan

Town/Parish Council Co-opted Members

Mr W Bailey, Mr C McCallum, Mr P Neale, Mr R Oglesby JP, Mr J Scragg, Miss P Turner, Mr K Wallace and His Hon MacLaren Webster QC

Independent Co-opted Members

Mrs Jane Bayley, Mr Michael Cronin, Mr Philip Gill MBE JP, Mrs Isabel McCord (Chairman), Mr Ian McGill CBE, Mr Stuart Middleton, Mr Gerry Robson OBE (Vice-Chair) and Mr Keith Shipman

Part 1

Items to be considered while the meeting is open to the public

1. **Apologies**

2. **Minutes of previous meeting** (*Pages 1 - 8*)

To confirm and sign the minutes of the Committee meeting held on 11 November 2009 (copy attached).

3. **Chairman's announcements**

4. **Declarations of Interest**

To receive any declarations of personal or prejudicial interests.

5. **Public participation**

The Council welcomes contributions from members of the public.

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. The Chairman will, however, exercise her discretion in order to ensure that members of the public have the opportunity to contribute.

Members of the public wishing to ask a question should give written notice (including details of any question) to the officer named above by **12.00 noon on Monday 11 January**.

6. **Communications Sub-Committee Update** (*Pages 9 - 14*)

The minutes of the last meeting are attached and there will be a verbal update.

7. **Training Sub-Committee Update** (*Pages 15 - 20*)

The minutes of the last meeting are attached and there will be a verbal update.

8. **Communications and Training Sub-Committees** (*Pages 21 - 24*)

Report of the Head of Governance to follow

9. **Status Report on Complaints made under the Code of Conduct** (*Pages 25 - 26*)

To note the summary of the Code of Conduct complaints received by the Monitoring Officer since 1 April 2009

10. **Standards Committee Plan 2010-2014** (*Pages 27 - 68*)

To ask the Committee to agree a plan setting out its priorities and actions to meet them over the next four years.

11. **Register of Members' Interests** (*Pages 69 - 72*)

To consider the report of the Head of Governance

12. **Annual Audit and Inspection Letter** (*Pages 73 - 96*)

The Annual Audit and Inspection Letter is attached. This has been considered by Audit Committee and Cabinet and an extract of the minutes of these meetings are attached for information.

13. **Standards for England Bulletin No. 46** (*Pages 97 - 108*)

To receive the attached Bulletin from Standards for England.

14. **Forward Plan** (*Pages 109 - 110*)

The Committee will be invited to review its work plan – details attached

15. **Urgent Items**

Any other items of business, which in the opinion of the Chairman, should be taken as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.

Part II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed